**ADDENDUM TO CONTRACT**

**Extension to contract / Early Vacation Request by Crew member**

|  |  |
| --- | --- |
| **Name of crew member** |  |
| **Position** |  |
| **Contract start date** |  |
| **Original contract length (number of months)** |  |
| **New end date** |  |
| **New contract length (number of months)** |  |

I hereby request to extend my contract / take early vacation as detailed above.

I understand that all terms and conditions remain as per my original contract but that I will not be entitled to any additional compensation for the requested early termination or the extension of my contract.

I hereby agree to release the Owners and Agents from any monetary claim for the remaining unserved portion of my contract.

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Crew Member

No objection/comment:

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Captain/Staff Captain/Chief Engineer/Hotel Director

Approved by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Crew Manager

(Signature or Email attached)